

Company registration number 05987612 (England and Wales)

Registered Charity number 1152027

ST MARY'S SECRET GARDEN LIMITED

Company Limited by Guarantee

Annual Report and Financial Statements

31 March 2017

ST MARY'S SECRET GARDEN LIMITED

Company limited by guarantee

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ST MARY'S SECRET GARDEN LIMITED

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Annual Report for the year ended 31 March 2017

The trustees, who are also directors for the purposes of company law, present their annual report and financial statements for the year ended 31 March 2017. The annual report includes the Trustees' Annual Report required by Charity law and Directors' Annual Report required by company law.

The financial statements have been prepared in accordance with the accounting policies set out in Note 1 to the financial statements and comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)).

Purpose and activities of the Charity

A summary of the objects of the Charity as set out in its governing document, the Memorandum and Articles of Association

The objects of the Charity are:

- To advance the education of the public in the subjects of gardening, conservation and food production;
- To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society;
- To promote for the benefit of the inhabitants of Hackney and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants.

The Charity's aims including the changes or differences it seeks to make through its activities

The Charity aims to achieve the above objectives by:

- Providing learning opportunities covering gardening, agriculture, horticulture, floristry, the natural environment and related subjects;
- Providing a natural therapeutic environment in the inner city which enables people of all backgrounds to work together and integrate into society;
- Associating with the local authorities, voluntary organisations and inhabitants in a common effort to provide facilities in the interest of social welfare for recreation and other leisure time occupations.

In setting our objectives and planning our activities, trustees have given careful consideration to the Charity Commission's guidance on public benefit.

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Summary of the main activities of the Charity in relation to its objects

The garden's diverse range of activities include project work, commissioned services, social enterprise and ongoing development work. In pursuit of its stated objectives, the Charity's activities can be classified according to the aims of individual projects and pieces of work as follows:

- Education by providing training and learning opportunities;
- Recreation and Leisure facilities for the community in the interest of social welfare, for therapy, recreation and other leisure time occupations;
- Social Inclusion by providing opportunities for all in the community to use the garden facilities;
- Social Enterprise by providing unique opportunities for local people, developing educational food programmes and supplying local goods and services in an accessible manner and at a reasonable cost.

Achievements and performance of the Charity

Celebrating success

This year we again gained our **Keep Britain Tidy Green Flag Community Award**, recognising and rewarding the best green spaces in the world. See: <http://www.greenflagaward.org>

We also entered the **London in Bloom** competition and achieved a 'starter' certificate, despite gardening on this spot for over 20 years!

We have seen another busy year and tried to bring the gardening 'feel good' factor to as many people as possible in Hackney and neighbouring boroughs. We provided over **2,500 sessions for individuals** in and around Hackney this year. The vast majority of these sessions were proven to improve people's wellbeing and health. Our youngest visitors to the garden tend to be the 2-3 year old local crèche users and our oldest gardener is a sprightly 88 years old.



We gained some well needed money to invest in physical improvements to the garden from the **Tesco 'Bags of Help'** scheme. We built new growing beds and flood benches for our plant sales stock.

We were also successful at becoming one of the four charities that were chosen for the first ever **Hackney Recycling Rewards** funding vote.

Programmes at the garden

Wellbeing Service

We still have a core group of individuals with disabilities or long and enduring health conditions who receive a social care package or personal independent payments from their respective London boroughs. We work as holistically as possible with each individual, creating plans towards wellbeing and developing strategies together with them to achieve these.



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This is our core work but it has been hit hard by government austerity initiatives. We are seeing a large increase in people with relatively high support needs looking for volunteering opportunities and this is an area we will be exploring over the next few years.



One Hackney & City Service (NHS /Clinical Commissioning Groups)

This two year pilot service has worked well for many lonely, isolated people with ill health in Hackney. It also saw the development of working relations between the NHS and the voluntary sector. Unfortunately, all good things come to an end, but some of the beneficiaries of the service have been eligible to keep on volunteering with us through new Team London funding.

'Come Gardening' Supported Volunteering (funded by Hackney Small Grants and D'Oyly Carte Charitable Trust)

Matching this funding together enabled us to run two supported volunteering sessions each week for people with disabilities and long term health issues. These were always well attended and some people attended both sessions. Active volunteering took place in the garden and in the locality. People reported being happier and fitter through the programme.



Collaborative Working with Tavistock and Portman NHS Foundation Trust (funded by Hospital Saturday Fund)

For many years we have been thinking of a way in which we could work together. The shed that was provided through the Tesco 'Bags of Help' scheme provided us with the perfect venue. Together with Ahmet, from the Tavistock and Portman, we put in a bid with Hospital Saturday to develop sessions that combine talking and horticultural therapies. This work has taken a little while to get going but we are now starting to see the plans develop; we are hoping that our relationship with the Tavistock and Portman will be a long and fruitful one.

Gardening group for Misgav - young ladies with disabilities from Orthodox Jewish communities. It was very special to be able to welcome this group to our garden – all gardening tasks were undertaken but watering and sweeping were a firm favourite – providing opportunities to be in the fresh air, working on shared tasks. But probably the highlight of the sessions was when spontaneous group singing occurred – a fantastic moment of unison.



Mildmay UK continue to commission a weekly horticultural therapy session for their Day Services clients; this carries on extremely well and the beneficiaries love their time in the garden. Numbers in this group range from 12 to 18 during the summer months.

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Other garden visitors and activities

In January we had a visit from the environment team from the **London Assembly**, which included **Jennette Arnold OBE**.

This visit helped them to research the value and benefits of green spaces in London; this will feed into the London Mayor's strategies. Their report is now published and can be accessed via:



<https://www.london.gov.uk/press-releases/assembly/its-not-easy-being-green>

or from our own website: <http://www.stmaryssecretgarden.org.uk/our-mission/impact>

We had a good number of classes from local schools for tours during 2016. We welcomed **Randal Cremer, Shacklewell, Whitmore and Bygrove Schools** to our garden for tours and gardening activities. Our mini beast hunting workshop does tend to be the most popular!



Open Garden Squares Weekend 2016 saw over 500 visitors to the garden over one weekend! Many cakes, pots of tea and plants were sold over those two days. The event also saw Yoga in the Wish You Well Garden and poetry from Mary Dickinson - all over the garden!

We were a host venue for other **adult learning** opportunities funded by the **Hackney Learning Trust**. This year we saw a special money management course for people with learning disabilities.

And once again, we hosted Sumita from the architectural charity, **Charushila**, (www.charushila.org) who beguiled everyone with her experiences of engaging with communities around the world to improve their shared spaces.

Community works

We think it is important to be part of our community and contribute to its wellbeing through gardening too. Some of our activities earn us money for our continued work in the garden. The work also provides real situations outside the garden to enable our beneficiaries to learn and develop their gardening and work skills.



Our groups continue to maintain the garden terrace of **Road Trip Bar**, Old Street, and, **Zigfrid Von Underbelly** in Hoxton Square. We would like to thank **Paul Daly Venues** for their support and continued patronage.

We have also been requested to return to **Sovereign Mews**, Pearson Street – a walled orchard garden needs our love and attention. We would like to thank the residents of Sovereign Mews for wanting us back again.

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We ran a unique gardening course for the Vietnamese residents of **Islington and Shoreditch Housing Association (ISHA)**, the aim of the course was to encourage the residents to take ownership of their back garden, create growing spaces, grow vegetables and develop their English skills.

St Mary's Estate, Haggerston: we have been working in partnership with St Mary's Tenant Resident's Association and Hackney Council to develop a plan and funding application for new feature flower beds and planting schemes on the local estate. This application has been approved and we have started the project. Watch this space or should we say watch St Mary's Estate!

We also developed planting schemes for the **Shoreditch Trust** offices on Whiston Road and re-potted large office plants and planted herb containers at the **Waterhouse Restaurant**, Orsman Road.

We were able to host other organisations in our lovely garden, including:

- Some corporate team challenge days with **Barclays** and **Vodafone**.
- We attended the brilliant **De Beauvoir Garden Show** in September with our own stall and won more fruit and vegetable categories than we ever have done! We also had a stall at their fantastic Christmas Fayre.

We also ran some **Christmas wreath making workshops** – great fun was had by all ages.

Projects germinating soon!

Team London – encouraging people coming up to retirement to bring their skills to the garden as volunteers.

Timberland / King Baudouin Foundation – working with kids and adults to enhance our wildlife areas for future generations to enjoy.

Some 'Thank you-s', 'Farewells' and 'Hello-s'

We would like to say 'thank you' to our amazing volunteers who donate their time to support us in our work in the garden – you are all wonderful!

We would like particularly to say 'thank you' and 'farewell' to Lynn Snowden and Riffat Harris, who are standing down from the management committee this AGM. And we would particularly like to thank Lynn for her many years of dedication as the Chair of the Board of Trustees.

And our thanks to all the staff who have continued to work with dedication and professionalism, and to the local community, gardeners and garden.

We are saying 'thank you' and 'farewell' to our Finance Officer Tim Turner, who has found a magnificent full time job and a big 'hello' to Howard Lane, our new Finance Officer.

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Financial review

At 31 March 2017, the Charity's total funds were £31,949 (2016: £30,839). Of this total, £25,952 (2016: £28,248) comprised funds in the form of net current assets.

Income for the year was £108,541 (2016: £ 97,376) and expenditure £107,431 (2016: £106,105), with a net increase in funds of £1,110 (2016 decrease: £8,729).

Several grant-funded projects and garden maintenance work have boosted income this year. Client fee income also increased, as a result of the One Hackney pilot scheme. However, income from outreach work and plant sales decreased.

Trustees are committed to exploring new sources of income that will meet garden running costs and maintain adequate reserves in future.

Reserves policy

The trustees have agreed that to avoid the risk of closure, where possible the Charity's reserves (unrestricted net current assets) will be maintained at a level which is equivalent to at least three months operational expenditure. At 31 March 2017, unrestricted net current assets totalled £25,872, equivalent to a little more than three months of average operational expenditure.

Going concern

The trustees are confident that the Charity has adequate resources to continue in existence for the foreseeable future, being a period of at least twelve months after the date on which the report and financial statements are signed. For this reason it continues to adopt the going concern basis in the financial statements.

Structure, governance and management

St. Mary's Secret Garden Ltd is a company limited by guarantee governed by its Memorandum and Articles of Association dated 21 July 2012. It is registered as a Charity with the Charity Commission.

St. Mary's Secret Garden Ltd does not have a share capital. Every member of the Company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member or within one year after he or she ceases to be a member.

Trustees

The trustees, who are also the directors of St Mary's Secret Garden Limited for the purposes of company law, are appointed according to the provisions of the Memorandum and Articles of Association.

None of the trustees receive any remuneration from the Charity. No related party transactions were reported.

Key Management Personnel

The trustees consider that they, together with the Operations Manager and the Finance Officer are the key personnel in charge of directing and controlling, running and operating the Charity on a day-to-day basis.

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Reference and administrative details

Registered charitable company name	St Mary's Secret Garden Limited
Charity registration number	1152027
Company registration number	05987612
Registered office	50 Pearson St, London E2 8EL

The Trustees

Current trustees and those who served during the year:

Lynn Snowden (Chair to 31/12/2016)

Janet Chapman

Kye Lockwood (Acting Chair from 1/1/2017)

Liz Cox

Jonathan Cole (Treasurer) – appointed 28/9/2016

Riffat Harris – appointed 28/9/2016

Key Personnel

Operations Manager	Paula Yassine
Finance Officer	Tim Turner
Independent Examiner	David Harris, FCMA
	36 Malvern Road, London, E8 3LP

Bankers

Cooperative Bank
1 Islington High Street, London, N1 9TR

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Statement of trustees' responsibilities

The trustees (who are also the directors of St Mary's Secret Garden Limited for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The trustees are responsible for keeping proper company records that disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Independent Examiner

David Harris was reappointed as Independent Examiner on 16 November 2016.


In so far as the trustees are aware at the time of approving our annual report:

- there is no relevant information, being information needed by the Independent Examiner in connection with preparing their report, of which the Independent Examiner is unaware, and
- each trustee has taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the Company's Independent Examiner is aware of that information.

Small Company provisions

This report has been prepared in accordance with the provisions applicable to small companies within part 15 of the Companies Act 2006.

By order of the trustees

 (CHAIR)

Date: 19/7/17

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Independent Examiner's report to the members of St Mary's Secret Garden Limited for the year ended 31 March 2017

I report on the accounts of the above named charitable company for the year ended 31 March 2017 as set out on pages 12 to 18.

Respective responsibilities of trustees and examiner

The trustees [who are also the directors of the company for the purposes of company law] are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 145 of the Charities Act 2011 [the 2011 Act] and that an independent examination is appropriate.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145 [5] [b] of the 2011 Act;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met; or
2. to which, in my opinion, attention should be drawn, beyond disclosures already made, in order to enable a proper understanding of the accounts to be reached.

Although, as stated above, no material irregularities have been identified that require reporting beyond those made, I have separately issued a letter to the trustees for their consideration concerning potential opportunities for improving financial control for future years.

David J Harris FCMA

17 July 2017

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Statement of Financial Activities

For the year ended 31 March 2017

		Unrestricted Funds 2016-17 £	Restricted Funds 2016-17 £	Total Funds 2016-17 £	Total Funds 2015-16 £
	Notes				
Income from:					
Donations	2	1,388	-	1,388	12,815
Charitable activities	3	87,738	19,414	107,152	84,533
Investments	4	1	-	1	28
Total		89,127	19,414	108,541	97,376
Expenditure on:					
Charitable activities	5-9	91,063	16,368	107,431	106,105
Total		91,063	16,368	107,431	106,105
Net income/(expenditure)		(1,936)	3,046	1,110	(8,729)
Reconciliation of funds					
Total funds brought forward		30,839	-	30,839	39,568
Total funds carried forward		28,903	3,046	31,949	30,839

The Statement of Financial Activities includes an income and expenditure account as required by company law.

The Charity is provisionally exempt from tax on income and gains to the extent that these are applied to its charitable objects. No charges for tax have arisen in the Charity.

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Balance Sheet

At 31 March 2017

	Notes	31 March 2017		31 March 2016	
		£	£	£	£
Fixed assets:					
Tangible assets	10		5,997		2,591
Current assets:					
Stock	11	1,727		3,647	
Debtors		10,616		11,342	
Prepayments		3,280		1,464	
Cash at bank and in hand		26,868		17,462	
Total current assets		<u>42,491</u>		<u>33,915</u>	
Liabilities:					
Creditors: Amounts falling due within 1 year	12	(16,539)		(5,667)	
Net current assets/(liabilities)			<u>25,952</u>		<u>28,248</u>
Total net assets/(liabilities)			<u>31,949</u>		<u>30,839</u>
Funds of the Charity:	13-14				
Restricted income funds			3,046		-
Unrestricted funds			28,903		30,839
Total Charity funds			<u>31,949</u>		<u>30,839</u>

These financial statements constitute the annual accounts required by the Companies Act 2006 and have been prepared in accordance with the special provisions applicable to small companies within part 15 of that Act.

The notes on pages 12 to 16 form part of these financial statements.

The financial statements were approved by the Board of Trustees on 19 July 2017 and signed on its behalf by Jonathan R Cole (Treasurer):



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Notes to the financial statements for the year ended 31 march 2017

1. Accounting policies

Basis of accounts preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The financial statements have been prepared on a going concern basis under the historical cost convention.

Cash flow statement

The trustees have taken advantage of the exemption in section 1A of FRS 102 and not included statement of cash flows in the financial statements on the grounds that the Company is small.

Fund accounting

- Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objects of the Charity.
- Designated funds are unrestricted funds set aside by the trustees for specific purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Income recognition

All income is recognised and included in the Statement of Financial Activities (SoFA) when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Donations, gifts and legacies are included in full when receivable.
- Donated services and facilities are included at the value to the Charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.
- Grants, where entitlement is not conditional on the delivery of a specific performance by the Charity, are recognised when the Charity becomes unconditionally entitled to the grant.
- Grants, where related to performance and specific deliverables, are recognised as the Charity earns the right to consideration by its performance.
- Incoming resources from fees and charitable trading activities are included when earned.
- Investment income and interest is included when receivable.

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

- Expenditure on raising funds comprises the costs associated with attracting donations and the costs of trading for fundraising purposes, where fundraising activities are not part of the charitable objects.
- Expenditure on charitable activities comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in the notes to the accounts.

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Notes to the financial statements for the year ended 31 March 2017

Fixed assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation.

Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset on a 'straight line basis' as follows:

- Furniture and fixtures: 15% annually on cost
- Office equipment; plant and machinery; motor vehicles: 25% annually on cost

Stocks

Plants for sale are valued as 'biological assets' at fair value (current market price) less costs to sell, according to FRS 102 section 34.4. Other stock (inventory) is valued at the lower of cost and net realisable value. Stocks are valued after making due allowance for non-saleable and slow moving items.

Pension scheme

The Company operates an auto-enrolment pension scheme and employer contributions are charged to the income and expenditure account as they arise (see Note 8).

2. Donations

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016-17 £	Total Funds 2015-16 £
Donations of £1000 and above	-	-	-	11,104
Donations under £1000	1,388	-	1,388	1,711
	1,388	-	1,388	12,815

3. Income from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016-17 £	Total Funds 2015-16 £
Grants				
Corelogic	-	-	-	3,020
East End Community Fund	-	-	-	9,971
D'Oyly Carte	-	3,000	3,000	-
Hackney Small Grants	-	4,924	4,924	-
Tesco	-	8,000	8,000	-
Hospital Saturday Fund	-	3,000	3,000	-
Team London (GLA)	-	490	490	-
Client fees	73,029	-	73,029	56,854
Product sales	5,945	-	5,945	6,700
Gardening services	5,030	-	5,030	450
Outreach	3,734	-	3,734	7,538
	87,738	19,414	107,152	84,533

Note: Outreach includes income from training, talks, tours, corporate volunteering and facilities hire.

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Notes to the financial statements for the year ended 31 March 2017

4. Interest and investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016-17 £	Total Funds 2015-16 £
Bank interest receivable	1	-	1	28

5. Costs of charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016-17 £	Total Funds 2015-16 £
Education	29,679	4,806	34,485	36,829
Social Inclusion	23,738	5,823	29,561	28,213
Recreation and Leisure	1,775	1,863	3,638	2,655
Product sales and gardening services	4,156	-	4,156	4,570
Support costs	31,715	3,876	35,591	33,838
	<u>91,063</u>	<u>16,368</u>	<u>107,431</u>	<u>106,105</u>

6. Costs of charitable activities by activity type

	Direct Costs £	Support Costs £	Total Funds 2016-17 £	Total Funds 2015-16 £
Education	34,485	17,315	51,800	54,050
Social Inclusion	29,561	14,420	43,981	41,445
Recreation and Leisure	3,638	1,635	5,273	3,881
Product sales and gardening services	4,156	2,221	6,377	6,729
	<u>71,840</u>	<u>35,591</u>	<u>107,431</u>	<u>106,105</u>

Note 1: All support costs have been allocated on a percentage basis according to estimated use of staff time.

Note 2: Product sales and gardening services were either provided by, or benefited, users of the Charity, so costs are recognised as costs of charitable activities rather than fundraising costs.

7. Analysis of support costs

	Education £	Social Inclusion £	Recreation & Leisure £	Product Sales & Gardening Services £	Total 2016-17 £	Total 2015-16 £
Management & Admin Staff	7,801	6,728	553	946	16,028	16,741
Premises	4,430	3,587	541	590	9,148	7,130
Administration	849	679	51	119	1,698	1,677
Professional fees	102	82	6	14	204	1,080
Depreciation	1,636	1,341	296	207	3,480	2,494
Audit	-	-	-	-	-	-
Governance	-	-	-	-	-	-
Insurance	2,497	2,003	188	345	5,033	4,716
	<u>17,315</u>	<u>14,420</u>	<u>1,635</u>	<u>2,221</u>	<u>35,591</u>	<u>33,838</u>

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Notes to the financial statements for the year ended 31 March 2017

8. Staff costs

Total staff costs were as follows:	2016-17	2015-16
	£	£
Wages and salaries	71,055	71,989
Employer's national insurance	1,265	2,464
Pensions	2,266	1,645
	<u>74,586</u>	<u>76,098</u>

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2016-17	2015-16
Engaged in charitable activities	2	2
Engaged in administration and management	1	1
	<u>3</u>	<u>3</u>

No employee received remuneration of more than £60,000 during the year (2015-16: Nil).

9. Trustee remuneration & related party transactions

None of the trustees have been paid any remuneration or received any other benefits or expenses during the year or the previous year.

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity during the year or the previous year.

10. Tangible fixed assets

	Furniture & Fixtures £	Office Equipment £	Plant & Machinery £	Motor Vehicle £	Total £
Cost					
At 1 April 2016	2,376	1,937	16,900	8,016	29,229
Additions	6,178	709	-	-	6,887
At 31 March 2017	8,554	2,646	16,900	8,016	36,116
Depreciation					
At 1 April 2016	2,257	1,689	16,680	6,012	26,638
Depreciation charge for the year	948	381	148	2,004	3,481
At 31 March 2017	3,205	2,070	16,828	8,016	30,119
Net book value					
At 31 March 2017	<u>5,349</u>	<u>576</u>	<u>72</u>	<u>-</u>	<u>5,997</u>
At 31 March 2016	119	248	220	2,004	2,591

11. Stock

	31 Mar 2017 £	31 Mar 2016 £
Plants for sale	1,727	3,647

ST MARY'S SECRET GARDEN LIMITED

Company limited by guarantee

Notes to the financial statements for the year ended 31 March 2017

12. Creditors: Amounts falling due within 1 year

	31 Mar 2017	31 Mar 2016
	£	£
Trade creditors	377	151
Deferred income:	-	
D'Oyly Carte		3,000
Team London (GLA)	9,310	
Timberland / King Baudouin Foundation	4,500	
Tax and national insurance	1,219	1,293
Accruals	-	90
Other liabilities	1,133	1,133
	<u>16,539</u>	<u>5,667</u>

13. Summary of fund movements

	31 Mar 2016	Income	Expenditure	Transfers	31 Mar 2017
	£	£	£	£	£
Restricted funds:					
Tesco - fixed assets	-	3,489	523	-	2,966
Tesco - other	-	4,511	4,431	-	80
Other restricted funds	-	11,414	11,414	-	-
Unrestricted funds	30,839	89,127	91,063	-	28,903
	<u>30,839</u>	<u>108,541</u>	<u>107,431</u>	<u>-</u>	<u>31,949</u>

14. Analysis of net assets between funds

At 31 March 2017:

	Tangible Fixed Assets	Net Current Assets	Total
	£	£	£
Restricted funds	2,966	80	3,046
Unrestricted funds	3,031	25,872	28,903
	<u>5,997</u>	<u>25,952</u>	<u>31,949</u>

15. Corporation tax

The Charity is provisionally exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

16. Company limited by guarantee

St Mary's Secret Garden Limited is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £10 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.